



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, RED CLOUD  
UNIT # 15707  
APO AP 96258-5707

REPLY TO  
ATTENTION OF:

Policy Letter # 9-2

IMKO-AA-LG

24 SEP 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Container Control

1. **References:**

- a. Eighth Army OPORD 45-04, Container Inventory Management.
- b. USFK Reg 55-355, Korea Traffic Management, Chap 3, Sect III, par 3-14, pg 3-4.
- c. KORO POLICY STATEMENT #39, Container Control

2. **Purpose.** To provide guidance that governs the procurement, use, maintenance, accounting procedures and disposal of containers categorized as Installation property.

3. **Objective.** Containers are widely used as storage alternatives, office space, latrines and shower facilities throughout the Area 1 Support Activity. This storage capability provides considerable convenience to users; however containers are frequently inappropriately located and maintained, and become unsightly eyesores on our Installations. This leads to periodic efforts to clean them up or remove them. This Policy Statement will clarify requirements for users of Containers on Area 1 Support Activity Installations.

4. **Policy.** This Policy provides guidance to approve, obtain, site, use, maintain, account and dispose of Containers (considered Installation property) used on AREA 1 Installations.

a. **Approve.** The Garrison Commander is the approving official for all Containers on the Installation. Tenants, requesting agents, units or any office (all known hereafter as tenants) that want to obtain a container to be used as storage alternatives, office space, latrines and shower facilities will provide proper justification to the Garrison Commander (or designated representative) for approval. Area I SA, DOL will establish procedures and formats for tenant units to request approval (**See Encl 1**). Tenants that fail to follow the established approval process will have their requests denied. Tenants that bring containers onto the Installation without Garrison Commander approval may have their container(s) removed without notice.

*This policy letter can be found at <http://redcloud.korea.army.mil/policy.asp>*

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b. **Obtain.** Tenant units may obtain containers from excess stocks, transfers, reutilization or purchase. Units are responsible to obtain containers on their own, and will provide all required resources (including manpower and funding) to acquire, move, site, maintain and dispose of containers. The Garrison Commander will not provide manpower or funding for any purpose in connection with acquiring, moving or removing containers. Tenants requiring assistance from the Installation for any purpose relating to containers will fully reimburse the installation for all such assistance.

c. **Site.** The Garrison Commander will establish a specific location on each installation for a Storage Container Park whenever possible and where conditions permit. This will be an area that is not easily seen by the general population. Garrison Commanders will make this a secure location and will incorporate the location into the Installation Master Plan. All tenants will site their storage containers within this park and will not locate them anywhere else on the installation. Exceptions will be limited to extraordinary or extenuating circumstances, and must be approved by the Garrison Commander.

d. **Use.** Tenant use of containers will be mainly for storage purposes. Other uses will be by exception only. Requests for exception will be approved by the Garrison Commander. Approval for Containers used for purposes other than storage may be for finite or indefinite periods of time. If it is finite, the tenant must remove the container at the conclusion of the approval period, or request for an extension to the Garrison Commander. If it is indefinite, the tenant can continue to use the container without requests for extension. In the case of an indefinite approval, the Garrison Commander can change this to a finite approval period with a 90-day notice to the tenant.

e. **Maintain.** The Garrison Commander will develop the standards for serviceable storage containers. Tenants will maintain storage containers in serviceable condition and are responsible for repairs required to return deteriorating containers to a serviceable conditions. Unserviceable containers will be immediately turned-in to DRMO or moved to an off post disposal site by the responsible tenant activity. Tenants will affix a placard (**See Encl 2**) to the main door of each container to indicate the unit, name and telephone number of the responsible POC. Containers/MILVANS not displaying the required placard and containers/MILVANS that become apparently neglected will be targeted for disposal by the installation without replacement to the tenant.

f. **Account.** Tenant units will maintain their containers on their property books. The tenant units Property Book Office (PBO) will provide quarterly on-hand status reports of Installation property containers in terms of quantity, unit name, location, POC, position, phone number, serviceability and appearance to their Consolidated Installation Property Book Office (CPBO). Each unit will collect data information provided by CPBO and furnish a quarterly consolidated on-hand status report to the IMA AREA 1 Logistics Division. The Logistics Division, responsible for overall asset visibility of containers

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used for storage, will merge reports received from CPBO and provide consolidated theater status as required.

g. **Dispose.** Tenant units will dispose of containers using their own resources. They will properly turn them into DRMO or transport them to an authorized off post disposal site. Any assistance received from the installation will be on a fully reimbursable basis. The tenant is responsible for all costs associated with asbestos abatement or removal, hazardous material removal, or any other costs incurred for environmental and safety compliance. This applies whether the disposal is directed by the Garrison Commander, or a voluntary disposal by the tenant.


5. **Existing Containers.** In order to ensure that existing containers/MILVANs on the installation are in compliance with this new Policy, there will be a transition period for tenant compliance. From the date that the Garrison Commander establishes the policy to approve containers, and also establishes the location for the Container Park or otherwise approves tenant request for locating container outside the designated park area, tenants will have 180 days to meet the requirements of this Policy Statement. Garrison Commanders will automatically approve all existing container as long as they fully comply with this Policy Statement. Tenants that do not comply with this Policy Statement will remove their containers from the installation after the initial 180-day transition period.

6. **Compliance.** Management of Containers and Installation compliance with this Policy Statement will be an area of interest under the Command Inspection Program (CIP). The DOL, USAG Red Cloud will develop a checklist (**See Encl 3**), and have responsibility for inspecting this area during Command Inspections.

7. POC for this action is Mr. Scott at 732-9544.

3 Encls

1. Req to Maintain Containers on the Installation
2. Container placard
3. Container checklist

  
W. H. DODGE  
Colonel, SE  
Commanding

DISTRIBUTION:  
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5 August 2008

MEMORANDUM FOR Garrison Commander (complete with appropriate Commander's data)

SUBJECT: Request to Maintain Containers on the Installation

1. IAW KORO Policy Statement #39, Subject: Container Control, dtd 7 Mar 05, request an exception to policy for ### containers being utilized by the requester, be authorized to be maintained in the vicinity of building S-####, Red Cloud. The containers are serviceable and have a placard attached to each. The placard indicates the unit designation, POC, and telephone number. The POC has at least 90 days remaining in theater. The requested location for these containers will not impede foot or vehicular traffic. The mission of the organization requires ready access to the contents of these containers.
2. This request is contingent on the lack of storage space allocated to this organization. These containers facilitate the unit's actual storage requirements and will continue to be used accordingly. As the need for this type of temporary storage diminishes, the containers will be removed from the installation at the requestor's expense.
3. I understand that upon approval, I will incur the sole responsibility of maintaining the containers in a highly serviceable condition. I understand failure to do so will be grounds to remove the container from the installation, at my expense, within ten (10) days notification.
4. POC is the undersigned at xxx-xxx or [no.mercy@us.army.mil](mailto:no.mercy@us.army.mil).

Encl

NO MERCY  
CPT, OD  
Commanding

**USA AREA 1**

**DOL, TMP MAINT, CRC**

**MR. Cho, Chae Kun**

**PHONE #: 732-XXXX**

# Container Control Area 1 US Army Garrison

HR #	Unit Name	POC POSITION	Phone	DEROS	Reported O/H	Container Park	Location of Container	----- Used For -----				-- Needs --	
								Storage	Office	Shower	Latrine	Repair	Placard
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
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